

OFFICE of the REGISTRAR NAME CHANGE

P.O. Box 17 • Point Lookout, MO 65726 <u>reg1@cofo.edu</u> • 417-690-3223 • McDonald Administration Building

Please submit this form with name change documentation. <u>Suitable documentation may include:</u> Proof of name change such as a new driver's license, official state ID card, social security card, certified copy of marriage license, court order, dissolution decree, current passport or official proof of identity certified by U.S. embassy abroad or by the appropriate foreign embassy in the U.S.

Student ID or SSN #:	
Current Name on Record:	
First - Middle - Last	
Name When Attended:	
Approximate Years of Attendance:	
Begin Year - End Year	
Note: Academic records for students who last attended before 20 and names cannot be updated on microfilm.	000 may be available on microfilm only
New Name to be on Record:	
First - Middle - Last	
Current Address:	
Email:	
Phone:	
Signature:	_ Date:
Office Use Only:	
Documentation Verified By (initials):	
Processed By (initials):	
Date Processed:	